

Digital/BIM Initiative of the Year 2019

This category is open to any organisation that has pioneered new ways of working in a Digital/BIM enabled environment to make project design, delivery and operation more effective. To enter, please complete the following and post 3 hard copies of submission with 3 copies of the completed application form.

Please note your document should be **no more than 10 pages** (5 double sided sheets) and 1000 words in total (including your 250 word summary). If you wish, you may include an appendix of 4 further pages of visuals or photos that you think may be relevant to your entry. Please include the following information:

■ In no more than 250 words summarize why your initiative deserves to win this award in 2019.
■ Describe what the initiative is and how it works.
■ Describe the life-cycle of the Digital/BIM project with particular focus on your company's role.
■ Why was the Digital/BIM initiative necessary?
■ Describe how the initiative was implemented, key project milestones achieved, who was involved and how you collaborated with other members of the project team.
■ Detail the project benefits (short, medium and long), including sustainability gains the initiative could bring.

You should also include photos of the project and list the key members of the team involved including the consultants, main contractor and client.

We look forward to receiving your entry. To enter please send 3 copies.

Essential tips for a successful entry

- A successful application must address all of the points above. Marks will be allocated only on the evidence provided.
- Use the above headings shown to highlight your answers to those specific questions. DO NOT include company marketing brochures in your entry.
- Include information on your exceptional successes during the year such as business systems, innovations or techniques that have reaped significant benefits. Concentrate on facts that can be substantiated
- You can use bullet points, charts and photographs in your submission. 4 extra pages (in addition to the original 10 pages) of charts and photographs, which are particularly important for the judges to be able to see your projects or innovations, can be included.
- Don't underestimate the presentation! – the better impression you make with the judges could improve your chances in a tight race. Please remember that **ONLY THE FIRST 10 PAGES** of core information (and the 4 pages of visuals/photographs of supporting material that you may have provided as an appendix) of your submission will be assessed.

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Application (please complete in block capitals)

Contact Name		
Job Title		
Company Name		
Address		
Telephone		email
Tax Registration Number		
NB This form must be signed by a Director, Chairman or Chief Executive of your organisation		
Date		
Signed		
Name in caps		
Job Title		

Client References

Please fill in details of at least one client we can contact in relation to a project you have worked on

Client Reference 1	
Client Company Name	
Client Contact Name	
Client Phone Number	

Client Reference 2	
Client Company Name	
Client Contact Name	
Client Phone Number	

Checklist

- Have you filled in your contact details on the entry form?
- Have you filled out the relevant form and/or provided evidence (photographic or other) where appropriate?
- Have you provided three unbound copies of all entry material including the completed entry form?